



JOB ANNOUNCEMENT
Lead Specialist, Learning and Engagement

South Coast Botanic Garden’s mission is to connect ALL to the wonders of nature and create experiences that inspire stewardship and sustainability. The 87-acre destination is an oasis of formal gardens and natural walking trails founded atop the most unlikely of beginnings – a sanitary landfill. Today, the South Coast Botanic Garden stands as a testament to the regenerative power of nature and the possibilities for land reclamation. The stunning Dorothy and John Bohannon Rose Garden is a signature experience, along with the show-stopping Living Wall, a long-term exhibit of eight remarkable largescale works of fine art sculpture, and seasonal butterfly pavilion. Programs invite guests to interact with nature through music, craft, science and wellness activities. There is even more excitement to come, with the creation of a 3.5-acre Marilyn and John Long Children and Family Garden scheduled for completion in the coming year. There has never been a better time to join this dynamic team!

POSITION TITLE

Lead Specialist, Learning and Engagement

REPORTING RELATIONSHIP:

Reports to Manager, Learning and Engagement

JOB SUMMARY:

The role of the Learning and Engagement Lead Specialist is to implement existing and future Garden exhibits and programs. Exhibits and programs include but are not limited to: the SOAR butterfly pavilion (April-August), traveling exhibits and classes. This is a fast-paced, evolving environment, and we seek a candidate eager to help our Garden grow in its continued journey as a place for all to enjoy.

RESPONSIBILITIES:

- Lead a variety of in-house classes, workshops and pop ups
- Act as a liaison between the Foundation Staff and any outside instructors partnering with the Garden, as well as any volunteers assisting with scheduled programming
- Implement daily butterfly pavilion operations, including, but not limited to, ensuring USDA compliance; receiving and processing butterfly pupae shipments; and interacting with guests and volunteers
- Work to ensure the highest quality and safety of guest experience interacting with guests, volunteers and staff demonstrating strong customer service skills
- Follow safety guidelines to ensure a safe working environment and consistently demonstrate safe work behaviors
- Communicate efficiently and effectively across various departments
- Other duties as assigned

REQUIREMENTS:

- Superb customer service skills
- Excellent verbal skills and strong communication skills, with an interest in building public speaking skills
- Must act with integrity and possess the ability to carry oneself with a professional demeanor and decorum especially in high stress or high-pressure situations
- Eager to interact with wildlife in our space such as caterpillars, butterflies, spiders, etc.
- Ability to follow the framework created for each class or workshop to support its overall goal
- Experience and dedication to providing a welcoming experience when engaging with the public of all ages and backgrounds
- Ability to work successfully as a team player. Demonstrated ability to work with others on teams, across an organization and external audiences; ability to collaborate effectively with all levels within an organization.
- Ability to stand, walk and bend outside for consecutive hours at a time, ability to lift up to 20 pounds

QUALIFICATIONS:

- One or more years of experience working for a non-profit or corporate organization or in a related-capacity. Formal or informal education in the arts or sciences preferred.
- A valid driver's license or the ability to utilize an alternative method of transportation needed to carry out job-related essential functions
- Must be able to work weekends, evenings, and holidays in an indoor and outdoor environment in various weather conditions

Position is part-time, non-exempt, up to 24 hours per week. Pay rate is \$20/hour. Must be available weekends (especially Saturdays), some evenings, and some holidays. Please submit your cover letter and resume to claire@southcoastbotanicgarden.org to apply. Deadline to apply is September 25, 2024.

The Foundation is dedicated to a practice of diversity, inclusion, access and equity for all employees and visitors.