

VOLUNTEER APPLICATION FORM



County of Los Angeles Department of Parks and Recreation
Office of Volunteer Programs
510 South Vermont Avenue, Room 101, Los Angeles, CA 90020
Office: (213) 351-8986 FAX: (213) 637-9725 Email: volunteers@parks.lacounty.gov

Thank you for taking the time to complete this application. We look forward to working with you and appreciate your generous offer to share your time and talents with our community. Please type or print clearly. Applicants must be at least 14 years of age. Applicants under the age of 18 must have parental/legal guardian consent.

ABOUT YOU

Name: _____ Age: _____
Last First Middle

Address: _____
Street City State Zip

Telephone: _____
Home Work Cell

E-mail Address _____ Date of Birth: ____/____/____
mm / dd / yyyy

Volunteer Information/Special Interests/Training

Which Park/Facility do you wish to volunteer with? _____

Have you been a volunteer with us before? Yes No

If yes, where? _____ When? _____

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Please list the specific programs, sports, events or activities, which you would like to volunteer with:

Schedule Preference/Availability:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Times Available: _____

Do you speak and/or write any languages other than English? Yes No

If yes, please describe: _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR OTHER THAN MINOR TRAFFIC INFRACTIONS? YES NO

If yes, please provide details (date, offense and disposition) below or on a separate sheet of paper and submit with your application. **NOTE: FULL DISCLOSURE OF CRIMINAL HISTORY IS A REQUIREMENT AND FAILURE TO DISCLOSE A CONVICTION MAY RESULT IN DISQUALIFICATION.**

Criminal history is evaluated on an individual basis and in relation to the job nexus of the type of position applying for.

Details: _____

Emergency Contact

Please provide the name, contact information and relationship to you of at least one person which we may contact in case of an emergency.

Name _____ Phone _____ Email _____ Relationship to Volunteer Applicant _____

PHOTOGRAPHY CONSENT, RELEASE AND WAIVER OF LIABILITY

By signing and submitting this application, I hereby give my consent to the County of Los Angeles to photograph and record video of me for informational, educational, promotional or publicity purposes concerning the County and its services.

I understand that all photographs in all formats may be used by the County in any of the County's websites, publications or displays, public newspapers, magazines, reports or other public documents. I further understand that the County may use any photographs without any further consent or authorization from myself or my representatives. The County may modify photographs in the editing process and I am not entitled to any compensation for the use of any photographs by the County.

I also agree to release the County of Los Angeles, its officers, employees or agents from any and all liability arising from or connected to the use of photographs as listed above.

_____ **Please initial to acknowledge that you have read and understand the above Photography Consent, Release and Waiver of Liability Statement above and voluntarily accept and agree to its terms.**

By signing and submitting this application, I affirm that the facts set forth are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in either the suspension of service or my immediate dismissal. **I further agree to participate in a comprehensive background check conducted by the Department of Parks and Recreation.**

Volunteer Applicant Name (Print) _____

Volunteer Applicant Signature _____ Date _____

Parent/Guardian's Signature _____ Date _____
(if volunteer is under 18 years of age)

Parent/Guardian's Phone _____ Email _____

It is the intent of the County of Los Angeles Department of Parks and Recreation to provide equal opportunity to all volunteers in all terms, privileges and conditions without regard to sex, race, religion, national origin, disability or any other factor.

ALL VOLUNTEER APPLICANTS are required to undergo a criminal background check including fingerprint live-scanning through the California Department of Justice and the Federal Bureau of Investigations. All Live-Scanning must be completed at a Department of Parks and Recreation Facility or a location designated, or authorized, by the Department, and will be done free of charge. Live-scan checks done for any other agency, or for any other purpose are not valid and cannot be accepted by the Department. An applicant may have their live scan done, at any live scan agent authorized by the CA Department of Justice, at their own expense, but must be done using the Form BCII 8016 – Request for Live Scan Service, provided by the Department. For further information, or questions, on the Live-Scan process, you may contact the Volunteer Programs Coordinator at 213-351-8986.

All volunteers must comply with "employment" procedures of both the Department of Human Resources and the Department of Parks & Recreation. A criminal record does not automatically disqualify a volunteer from a work assignment. The nature of the offense and type of work in which the volunteer will be engaged will be taken into consideration before a decision is made. The Volunteer Programs Coordinator of the Department of Parks & Recreation will review all criminal records to establish the eligibility of the applicant, with regards to Senate Bill AB 1663.

Questions about our volunteer program?

Contact your local County of Los Angeles Department of Parks & Recreation facility, or The Volunteer Programs Coordinator at 213-351-8986 or email: volunteers@parks.lacounty.gov